

National Deaf Mixed Bowling Association Guidelines

Tournament Host

1. Be a bona fide organization
2. Shall pay directly to the NDMBA treasurer immediately after making the bid.
3. Require sending at least two teams to the NDMBA annually.
4. The Tournament shall select a Chairperson of the NDMBA tournament. His/her duties shall be:
 - a. To provide an USBC sanctioned establishment having at least thirty-two (32) lanes on one level.
 1. Make sure that the alley is in proper condition.
 2. Inform NDMBA Secretary-Treasurer for number of lanes at bowling alley, price, and confirmation of days and times of squads for each event - team, doubles, King/Queen, Mixed Senior, and Galaxy.
 3. Make sure that the bowling house has a room for NDMBA officers' use.
 - b. To provide the Headquarters hotel with a minimum of fifty (50) reserved rooms.

To require to have a letter being signed by the management of the hotel verifying the dates.

 1. To reserve seven rooms on the same floor in the headquarters hotel for the President, Vice President, Secretary-Treasurer and four board members for four nights. One of seven rooms is the suite room for the Secretary-Treasurer. If the rate of the suite room is higher than the regular room, NDMBA shall pay the difference.
 2. To secure the conference room for the Executive Committee and Board of Directors' meetings on Wednesday and Thursday evenings respectively.
 - c. To correspond with NDMBA Secretary-Treasurer on all progress/plans.
 1. To make sure to send the flyer and program book including the logo of NDMBA to Secretary-Treasurer for his/her verification/approval
 2. To make sure that the Tournament Host will agree to print the schedule, records of all-time, high scratch and handicap team, doubles, King/Queen, Mixed Senior, and Galaxy of the past 9 years, and the prize list of NDMBA in the program book.
 3. To send flyers and hotel reservations to NDMBA Secretary-Treasurer via email with attachments along with entry forms by February 1st.
 4. The Program book whose size is 5 by 8.
 5. To have eleven (11) first place plaques. (4 Team, 2 Double, 1 King, 1 Queen, 1 Senior, 2 Galaxy – Male/Female).
 - d. To understand that NDMBA shall not responsible for any debt incurred by the Tournament Host.
 - e. To acknowledge that all of the fans' combination fees, sponsors' contributions, boosters, and fundraising events shall be preceded to the Tournament Host and the bowlers' combination fees will be divided by ½ to the Host and NDMBA.

Revised June 5th, 2018